



Row Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, Nova Scotia B3J 1G6

Terms of Reference

President

Mandate

The Row Nova Scotia Board of Directors' mandate is to set the direction of the organization and ensure sustainability by collectively directing its actions and affairs to meet its strategic objectives. This includes overseeing programs and actions to assist in meeting stakeholders', including athletes, coaches, officials and clubs, needs.

Composition

The Row Nova Scotia Board of Directors is chaired by the President and includes a Treasurer, Secretary, and a minimum of three Director at Large positions. The Board of Directors has ex-officio positions for the Past President and Row Nova Scotia's Administrative Representative. All elected Board of Director positions are for two-year terms with the possibility of re-election. Board of Directors are limited to three consecutive terms in any one position. Under circumstances identified by the Board of Directors an individual may serve more than three consecutive terms with a majority vote at a special meeting or Annual General Meeting. Directors at Large are nominated and ratified by the Row Nova Scotia membership in accordance with the Row Nova Scotia by-laws.

Responsibilities

The primary responsibilities of the President include, but are not limited to:

- serving as Chair for Board of Directors' meetings, Annual General Meetings and special meetings;
- serving as the Chair for at least one Row Nova Scotia Sub-Committee;
- representing Row Nova Scotia on the Provincial Advisory Committee (PAC);
- managing stakeholder and affiliate relations including, but not limited to, Row Nova Scotia Clubs, Rowing Canada Aviron, Sport Nova Scotia and the Province of Nova Scotia;
- being accountable to the Board of Directors and membership and ensure that appropriate actions and initiatives are undertaken by the organization;
- being a spokesperson for the rowing community at large and advocate for the best interest of rowing in Nova Scotia;



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- overseeing the legal, financial, general affairs and operations of Row Nova Scotia;
- providing a vision and direction to the Board of Directors and Sub-Committees to ensure they are functional, operational and striving to meet strategic objectives of Row Nova Scotia; and
- acting reasonably and on good faith by putting the interests of rowing in Nova Scotia ahead of personal interest.