

NCCP Maintenance of Certification

If you are Certified in any of RCA's NCCP contexts you will be required to obtain Professional Development (PD) points to maintain your certification.
**this does not impact any coach who has "in training" or "trained" status*



Frequently Asked Questions

Why do I need to maintain my certification?

The NCCP States that

“Maintenance of certification, through proof of ongoing learning (Professional Development) and active coaching is viewed as essential to athlete performance and the integrity of the NCCP. The Levels-NCCP was sometimes criticized because a coach could continue to be “Certified” even if they had not coached for several years or did not keep their coaching knowledge up to date.”

What qualifies for points towards Maintenance of Certification?

	Activity/Category	Points	Limitations	Example
Sport Specific	Active Coaching	1 point/year for every season coached OR 1 point/year	To a maximum of 5 points	Actively coaching during a calendar year or Coach Developer

		for Coach Developer (Learning Facilitator or Evaluator activity)		NCCP Facilitation or Evaluation
	NCCP Activity	5 points/training module or evaluation event	No maximum or minimum	Taking an additional NCCP workshop (LTR or RCA Coach workshop)
	Non-NCCP Activity	1 point/hour of activity up to 3 hours maximum	No minimum or maximum	Attending the RCA National Conference, PRA Conferences, RCA Essentials eLearning module
	Coach self-directed activity	3 points for the valid certification period (5 years)	Maximum of 3 points for certification renewal period (5 years)	Rowing coaching mentoring, coach boat/trailer driving workshop
	Re-evaluation in context	100% of the points required for PD credit in the context	No other PD is required if coach chooses re-evaluation	Completing the evaluation for an NCCP context again
Multi-sport	NCCP activity	5 points/training module or evaluation event	No maximum or minimum	NCCP multi-sport module. I.e. Making Headway, Coach Initiation in Sport, MED Check your Provincial

				Coaching Associations for more details
	Non-NCCP activity	1 point/ hour of activity up to 3 points maximum	To a maximum of 50% of the required PD credit for the context in a certification renewal period (5 years)	PD workshops and seminars. (i.e. Respect in Sport, Commit to Kids, other sports activity, officials training, safety or first aid course)

How can I accumulate PD points?

There are many ways to accumulate points. Events that are organized by RCA, Provincial Associations, Coaching Association of Canada or Provincial/ Territorial Coaching Representatives will all advertise the number of PD points associated with the event.

How do I submit points?

Any event hosted by RCA or Provincial Associations will already be submitted for PD points on your behalf. Please ensure you provide your NCCP number to the host of these events.

Retroactive PD points will not be accepted.


What events can I self-report?

Active coaching or Coach Developer activity, can self-report each year on your own behalf and reported directly through the Coaching Association of Canada. Simply login to www.coach.ca and on the left-hand side of your transcript you will see a “self-report” section, click here and follow the prompts. Coaches can also self-report other activities (ie officials training, conferences etc).

How do I know if something qualifies?

If you are attending an event being hosted by one of RCA's Provincial Associations, ask the staff hosting the event if it has already been approved for PD and how many points the event is worth.

What are the minimum requirements for me as a rowing coach to retain my NCCP Certification?

 Name of Program (Context)	Minimum Professional Development credits required
5 years	
Learn to Row Coach (Instruction - Beginner)	10 points
RCA Coach (Competition - Introduction)	20 points
RCA Performance Coach (Competition - Development)	30 points

**note: you have 5 years after you gain certification to accumulate the minimum number of points for your given context.*

How can I check how many PD points I have?

Your PD points will appear on your transcript as long as your profile information (name, NCCP#, etc.) has been recorded correctly with the organizer of the event, and your profile is up-to-date on coach.ca. You can check your profile and points by logging into coach.ca and using your NCCP# to check your transcript. Remember that PD points will only appear on your transcript after the data has been entered in the Locker.

When you are on your NCCP transcript, on the left-hand side there is a section called 'Maintenance.' Click here and follow the prompts. Any questions regarding the points recorded can be directed to colleenmiller@rowingcanada.org

What if I attend an event and report it to RCA for PD points afterwards?

PD events cannot be accepted retroactively and be included in your transcript. It is very important to ensure through RCA, Coaching Association of Canada, and any of its affiliates that events you attend have been pre-approved before attending.

What happens if I do not meet the minimum number of points within the 5-year cycle?

The coach transcript will show your “Certified” status is “Not Renewed”. Coaches need to actively be engaged in PD to renew their Certified Status.

What if I am certified in other sports and/or multiple contexts in rowing?

The PD points you earn will apply to both sports’ requirements. The coach needs to accumulate the highest number of required PD points

You only need to earn the higher number of required PD points. For example, if you have “Certified” status in both Competition contexts, you will need to acquire 30 points to maintain your Certification in both contexts.