



Row Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, Nova Scotia B3J 1G6

Governance Committee

Terms of Reference

Mandate

Governance is a foundation for the success of Row Nova Scotia and provides for effective mission and values-based decision-making. The Governance Committee supports the Board of Row Nova Scotia by addressing the mechanics of running a volunteer-led organization allowing the Board to focus on fulfilling its strategy and mission in a manner that is transparent and accountable to its members.

Composition

The Governance Committee is chaired by a Row Nova Scotia Board Member and includes Row Nova Scotia's Administrative Representative and a minimum of two members at large. The committee members shall be appointed by the Row Nova Scotia Board of Directors and serve a one-year term with the ability for re-election. The time commitment of this committee is approximately 4-8 hours per month.

Responsibilities

The primary responsibilities of the Governance Committee include, but are not limited to:

- developing and updating applicable policies, and procedures to ensure Row Nova Scotia follows a current and best-practice approach in executing its mandate;
- reviewing periodically the effectiveness and adequacy of governance documents including by-laws, policies, procedures and terms of reference, making recommendations to the Row Nova Scotia Board of Directors as required; and
- maintaining a global scan of governance documents, best practices and opportunities to assist the Row Nova Scotia Board of Directors in the execution of its strategic plan.