



Row Nova Scotia  
5516 Spring Garden Road, 4th Floor  
Halifax, Nova Scotia B3J 1G6

## **Terms of Reference**

### **Director at Large**

#### **Mandate**

The Row Nova Scotia Board of Directors' mandate is to set the direction of the organization and ensure sustainability by collectively directing its actions and affairs to meet its strategic objectives. This includes overseeing programs and actions to assist in meeting stakeholders', including athletes, coaches, officials and clubs, needs.

#### **Composition**

The Row Nova Scotia Board of Directors is chaired by the President and includes a Treasurer, Secretary, and a minimum of three Director at Large positions. The Board of Directors has ex-officio positions for the Past President and Row Nova Scotia's Administrative Representative. All elected Board of Director positions are for two-year terms with the possibility of re-election. Board of Directors are limited to three consecutive terms in any one position. Under circumstances identified by the Board of Directors an individual may serve more than three consecutive terms with a majority vote at a special meeting or Annual General Meeting. Directors at Large are nominated and ratified by the Row Nova Scotia membership in accordance with the Row Nova Scotia by-laws.

#### **Responsibilities**

The primary responsibilities of the Director at Large include, but are not limited to:

- attending Board of Directors' meetings, Annual General Meetings and special meetings;
- serving as the Chair for at least one Row Nova Scotia Sub-Committee;
- providing unbiased and thoughtful input in Board of Directors' discussions which will assist with achieving the strategic objectives of Row Nova Scotia; and
- replying to Board of Directors' discussions and emails in a timely and respectful manner.