

TERMS OF REFERENCE / MANDATE

CANADA GAMES COMMITTEE

Name

Nova Scotia 2013 Canada Games Committee

Goals

1. To facilitate the planning and organization of the 2013 Canada Games Rowing team;
2. To facilitate the communication, cooperation and coordination between rowing clubs, coaches, parents and athletes.

Deliverables

- To develop a fundraising plan for the 2013 CG Team, including any additional funds raised by the GC Team/Committee;
- To recruit and organize volunteers to assist in the implementation of CG related initiatives and projects;
- To provide regular communication bulletins to keep the CG community informed;
- In conjunction with RowNS work to develop a financial plan to support the allotted budget.

Scope / Jurisdiction

The work of the Committee will be fully aligned with the goals of RowNS. The Committee is not responsible for selection of the 2013 Canada Games Team. The team is chosen by the Provincial Selection Committee using the RowNS Team Selection Policy. The Committee will be responsible for developing a financial plan for each year up to and including the Canada Games year; the plan will be approved by the RowNS Board.

Composition of Committee

The Committee should consist of at least five people with a fair representation from all clubs.

Resources and Budget

- All RowNS equipment is available for CG athletes (e. g. oars, stability balls, medicine balls)
- Meeting rooms are available at Sport NS
- \$4,000 is presently in the Canada Games Legacy Fund

Governance

The Committee shall endeavour to make decisions by consensus. In case of disagreement, committee members shall cast votes. The Committee Chairperson shall cast a vote in the case of a tie vote. The Committee will report to the RowNS Board by providing a written report quarterly.

Additional Notes

The Committee shall determine a meeting schedule that will facilitate achievement of the Committee's work plan. Minutes that reflect all significant decisions of the Committee shall be kept at all regular meetings. Minutes shall be provided to the Board of RowNS.

Related Policies: Chaperone Policy, Provincial Team Selection Policy, Athlete Agreement and Travel Code of Conduct, Athlete Equipment Agreement and Code of Ethics and Conduct